CHILDSWICKHAM PARISH COUNCIL

Clerk to the Council David Hunter-Miller, 35 Benbow Close, Malvern Wells, WR14 4JJ
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Councillors are summoned to a meeting of Childswickham Parish Council at 7:15PM on Thursday 12th November 2026 at Childswickham Memorial Hall, WR12 7HF (///stray.procures.magnetic)

Press and public are cordially invited to attend

Agenda 11/2026

1. Chairman's welcome and announcements
2. Apologies for absence: To receive apologies and to approve reasons for absence
3. Declarations of personal and prejudicial interest
- **3.1. Register of Interests:** With reference to items on the agenda councillors are reminded of their responsibility to declare interests and to update their register of interests as required.
- **3.2. Disclosable Pecuniary Interests:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. *Councillors with a Disclosable Pecuniary Interest must leave the room for the relevant items.*
- **3.3. Other Interests:** To declare any Other Registerable Interests or Non-Registerable Interests in items on the agenda and their nature. *Councillors with an Other Registerable Interest or Non-Registerable Interest may need to leave the room for the relevant items.*
- **3.4. Dispensations:** To consider any written dispensations from councillors who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.

4. **Open Session:** *The meeting will be adjourned for the open session*
- **4.1. Public participation:** At the discretion of the Chairman members of the public will be invited to speak and/or question the parish council on issues relating to this agenda or raise issues for future consideration
- **4.2. District Councillors:** To receive a brief report
- **4.3. County Councillor:** To receive a brief report

5. To consider and adopt the minutes from the Parish Council meeting on the 10th September 2026
6. Progress reports: *To receive a brief update only*
- **6.1.** Councillor vacancies
- **6.2.** Broadway Road bus stop relocation
- **6.3.** Wickham Court noticeboard repair
- **6.4.** Hinton Road water main failures

7. Planning
- **7.1.** To receive an update on S106 and CIL funding
- **7.2.** To **consider** the following applications to be determined by Wychavon District Council:
  - **7.2.1.** W/26/02486/PIP: Land At Os 0711 3863, Buckland Road, Childswickham. Permission in principle for the erection of four dwellings.
  - **7.2.2.** W/26/02522/HP: Bibrook, Broadway Road, Childswickham, Broadway, WR12 7HD. Proposed single storey rear extension, installation of rooflights and replacement rear dormer window.
- **7.3.** To **note** responses made under delegated authority for the following applications:
  - **7.3.1.** W/26/01821/HP: Merela House Evesham Road Broadway WR12 7PA. Demolition of existing garage, barn and greenhouse; Construction of replacement garage; Single-storey rear extension and construction of an entrance canopy to host dwelling.
  - **7.3.2.** W/26/01756/TDC5: Land At Os 0761 3887 Broadway Road Childswickham. Technical Details Consent for the development of 9no. dwellings and associated works (PiP Approval Ref. W/23/01297/PIP).
  - **7.3.3.** W/26/02233/FUL: Street record Evesham Road Broadway. Construction of 2no. temporary construction access points located on both sides of the A44 Pitchers Hill, to provide access into the temporary construction compound for the West Import Resilience Project.

8. Correspondence for response or action
- **8.1.** Parishioner: Request to support CCTV
- **8.2.** Childswickham Enrichment Fund: Further research into maintenance of The Cross
- **8.3.** Childswickham Enrichment Fund/Worcestershire County Council: Planting licences
- **8.4.** Childswickham Enrichment Fund: Results of survey undertaken by CERF
- **8.5.** Friends of Badsey Brook: Report on testing of the brook

9. Highways and Lengthsman Scheme

9.1. To receive an update on the lengthsman scheme and to consider appointment of a Lengthsman under a contract for services

9.2. To consider vehicle speeding and traffic matters (including Speed Indicating Devices and the Community Speedwatch initiative)

10. Play Area

10.1. To consider an update on play area improvements

10.2. To note receipt of grant funding from Cllr Emma Sims to support the installation of play area fencing

10.3. To consider an update and quotes for play area fencing

11. Parish matters for discussion/decision

11.1. To note the use of the defibrillator and the ordering of replacement pads under delegated authority

11.2. To consider requesting consideration of additional Tree Preservation Orders

11.3. To review website accessibility compliance

11.4. To review, consider and/or adopt the following policies/documents:

11.4.1. Internal Controls Policy (new)

11.4.2. Equality and Diversity Policy (replacing the current Equal Opportunities Policy)

11.4.3. FOI Policy (new)

11.4.4. Website Accessibility Statement (updated)

11.4.5. GDPR Data Audit (updated)

11.4.6. GDPR Data Privacy Policy (updated)

11.4.7. GDPR Data Protection Policy (updated)

11.4.8. GDPR Data Security Incident Procedure (updated)

11.4.9. GDPR Subject Access Policies (updated)

12. Finance

12.1. To consider an update on bank signatory changes

12.2. To consider the appointment of an Internal Auditor for the 2026/27 financial year and to consider their competence, independence and any conflicts of interest

12.3. To consider and approve the 2027/28 budget and precept

12.4. To consider and approve the latest budget expenditure

12.5. To consider and approve the latest bank reconciliation

12.6. To approve the following invoices for payment:

12.6.1. David Hunter-Miller (Clerk's salary and expenses)

12.6.2. HMRC (PAYE)

12.6.3. Worcestershire County Council Pension Fund (pension)

12.6.4. David Hunter-Miller (defibrillator pads): £132.00

12.7. To note the following payments approved between meetings under delegated authority:

12.7.1. 02/10/26 Robert Simms (bench preservative): £31.32

12.7.2. 15/10/26 David Hunter-Miller (Clerk's salary and expenses October)

12.7.3. 15/10/26 HMRC (PAYE October)

12.7.4. 15/10/26 Worcestershire County Council Pension Fund (pension October)

12.7.5. 15/10/26 Eyelid Productions (website): £100.00

12.8. To note the following direct debit payments between meetings:

12.8.1. 21/09/26 Lloyds Bank (service charge): £4.25

12.8.2. 19/10/26 Lloyds Bank (service charge): £4.25

13. Councillors' reports and items for the next agenda: *To provide an opportunity for councillors to report minor matters of information not included elsewhere on the agenda and to raise items for future meetings. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*

14. Date of the next meeting

A resolution will be passed to exclude members of the public due to the confidential nature of the following item.

15. To review and update the Clerk's Contract of Employment

Dated 6th November 2026

D Hunter-Miller

David Hunter-Miller
Clerk and RFO